

Regular Session Minutes August 27, 2008

Meeting was called to order at 6:00 pm in the Early Childhood Center Atrium of the Ventnor Educational Community Complex by Board President Larry Pacentrilli. Public notice of this meeting was given to all Board Members in a notice dated April 29, 2008. It was also sent to the Press and the Downbeach Current and posted in public places in compliance with the Sunshine Act.

Roll call by Business Administrator/Board Secretary Cohen indicated Board Members present as: Mrs. Callahan, Mr. Gabriel, Mrs. Glick, Mrs. Marintelli, Mr. Morgan, Mr. Laveson and Mr. Pacentrilli. Also present were Superintendent Bonanni, Principal Johnson, Principal Baker, Supervisors Trabin and Langford.

II. Mr. Gabriel led the Pledge of Allegiance.

III. PRESENTATIONS:

- 1. Student Liaison, Colleen Callahan & Ilana Anmuth – No report given this month.**
- 2. Introduction of New Staff: Superintendent Bonanni introduced new staff.**
 - **Jessica Mattiace, P/T Speech Therapist – She was unable to attend.**
 - **Colleen Brady, P/T BSI Teacher**
 - **Lisa Drexler, P/T BSI Teacher**
 - **Klaudia Advena, P/T Instructional Aide**
 - **Jeanmarie Drew, Library Aide**
 - **Jason Mendelsohn, Grade 6, Social Studies Teacher**
 - **Lyn Sorensen, P/T Instructional Aide**

IV. FINANCE:

Motion by Glick, seconded by Morgan, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, and Pacentrilli with Laveson abstaining on Items 1 and 2, to approve Items 1, 2, 3, 4 and 5 as a consent agenda:

- 1. To approve Regular Session Minutes of July 23, 2008 as presented in Exhibit: IV-1.**
- 2. To approve Executive Session Minutes of July 23, 2008 as presented as handout.**
- 3. To approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23-2.11(c) 3 that as of June 30, 2008, no major budgetary line item account has obligations and payments (contractual orders)**

which in total exceed the amount appropriated by the Ventnor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June as presented in Exhibit: IV-3

4. To approve the Board of Education’s Monthly Certification: Pursuant to N.J.A.C. 6a:23-2.11(c) 4, the Ventnor Board of Education certifies that, as of June 30, 2008, and after review of the secretary’s monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board’s knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. To approve acknowledging receipt of the Treasurer’s report and the Board Secretary’s report which are in agreement for the period ending June 30, 2008 as presented in Exhibit: IV-5.

6. Motion by Morgan, seconded by Glick, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli to approve the following resolution:

BE IT RESOLVED, that the Ventnor Board of Education approve line item transfers retroactive to June 30, 2008

From 11-190-100-440 to 11-000-270-443	\$1,277.00
From 11-000-270-600 to 11-000-270-443	2,007.00
From 11-000-262-420 to 12-000-400-450	12,000.00

as presented in Exhibit: IV-6

7. Motion by Gabriel, seconded by Morgan, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli to approve the following resolution:

BE IT RESOLVED, that the Ventnor Board of Education approve the following travel expenses and fees for the following conferences and workshops as per State regulation N.J.S.A. 18A:19-1:

Jann Cohen	Assoc of School Business Officials Conference	11/7-11/10	Denver, CO Lodging -3 nights & airfare	\$570.00 registration approx \$300 lodging approx \$400 airfare
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Lyn Langford	NJDOE Professional Development Curriculum Showcase	9/17/08	Trenton, NJ	No charge
Rosemary Mannel	14 th Annual Symposium for School Counselors	20/24/08	Bridgeport, NJ	\$130.00
Lisa Martinelli	Orientation Workshop for New Board Members	10/28/08	Atlantic City, NJ	\$125.00
Jann Cohen Carmin Bonanni Dave Laveson	New Jersey School Boards Association Annual Workshop	10/28-10/30	Atlantic City, NJ	\$200 \$200 \$200
Sonya Bertini JoAnn Farhood Angie Margaritas Jane Rosenberger Rosalie Maldonado Modesta Bozzi Carmen Jacobo	Team Building Workshop	10/24/08	Carnegie Library Center	\$1,200 payable in ETTC hours

All mileage to be reimbursed at the State reimbursement rates applicable for 2008 (31 cents per mile).

8. Motion by Glick seconded by Gabriel, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli to approve the August, 2008 Bills Lists as presented in Exhibit IV-9.
9. Motion by Glick, seconded by Gabriel, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli to approve the the increase of the adult salad bar price from \$3.00 to \$4.00 effective September 1, 2008.
10. Motion by Glick seconded by Morgan, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli to approve disposal of the following assets:

- 18 Intel ES510T 24 Port Network Switches purchased in 1999
- Minolta Copier – Model EP 2080 – serial # 31702540
- Proxima LCD Projector –serial # CP24974410
- 1 Optiplex GX110 Computer System – serial #5M5KM01
- 2 Poweredge 2200 Computer System s– File Servers purchased in 1999- serial
- 1 Poweredge 4200 Computer System – File Server purchased in 1999
- 1 Poweredge 4400 Computer System – File Server purchased in 2001
- 1 Optiplex GX110 Computer System – serial #2DLF701

Mrs. Martinelli asked how these items were disposed of. Mr. Laveson questioned whether there was any information on the hard drives of these computers and how they were deleted. Business Administrator Cohen will research.

11. Motion by Glick, seconded by Morgan, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli to approve the following resolution:

BE IT RESOLVED that the Ventnor Board of Education enter into a transportation jointure with the Margate Board of Education to transport their students as follows:

**54 students to Holy Spirit High School at a cost of \$47,736.00
Up to 162 students to Atlantic City High School at a cost of \$121,338.00
5 students to Charter Tech High School at a cost of \$4,420.00**

For a total cost of \$173,494.00

- 12. Motion by Glick, seconded by Morgan, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli to approve the following resolution:**

BE IT RESOLVED that the Ventnor Board of Education enter into a transportation jointure with the Longport Board of Education to transport their students as follows:

**54 students to Union Avenue, Ross School, and Tighe School at a cost of \$47,736.00
10 students to Atlantic City High School at a cost of \$8,840.00
5 students to Holy Spirit High School at a cost of \$4,420.00
1 student to Charter Tech High School at a cost of \$884.00**

For a total cost of \$61,880.00

- 13. Motion by Glick, seconded by Gabriel, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli to approve the following resolution:**

BE IT RESOLVED that the Ventnor Board of Education enter into a transportation jointure with the Egg Harbor Township Board of Education to transport 1 student to Holy Spirit High School at a cost of \$884.00.

It was noted that this student lives in Seaview Habor and will ride with Longport students.

- 14. Motion by Glick, seconded by Morgan, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli to approve the following resolution:**

BE IT RESOLVED that the Ventnor Board of Education approve renewal of the Student Transportation Contract with Safety Bus Services, Inc for the 2008-2009 school year as follows:

**AC1- to Atlantic City High School at a cost of \$30,897.00
ACM2 to Atlantic City High School at a cost of \$30,897.00**

SJ1 to Holy Family School at a cost of \$13,627.80
HS1 to Holy Spirit High School at a cost of \$38,620.80
VCT1 to Charter Tech High School at a cost of \$16,648.20

For a total cost of \$130,690.80

Note this is an increase of 2.99% as allowed by NJSA 18A:39-3

Mrs. Callahan inquired as to the resolution of Mr. Smith's problem with Safety Bus. Safety Bus requested a formal letter stating that we do not want the bus driver in question to drive Ventnor routes. The letter was sent by Mr. Baker.

Motion by Glick, seconded by Morgan, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli to approve Items 15, 16, 17, and 18 as a consent agenda:

- 15. To approve Nonpublic Services Agreement with the Salem County Special Services School District to provide Chapter 192 and 193 services, specifically Compensatory Education and Speech Correction services, for the 2008-2009 school year to Holy Family School as presented in Exhibit IV-15.**
- 16. To approve renewal of contract with Atlantic Human Resources, Inc. to provide meals to Margate Head Start for the 2008-2009 school year as presented in Exhibit IV-16.**
- 17. To approve Nonpublic Technology Plan as presented by the Holy Family School for the 2008-2009 school year to spend funds of \$10,000.00 provided by the State to purchase computers and technology supplies as presented in Exhibit: IV-17.**
- 18. To approve the Cafeteria Report for the month of July 2008 as presented in Exhibit: IV-18.**
- 19. Discussion of Board attendance participation at the Annual School Boards Workshop October 28-30. Would pay to register entire board if 3 more members intend to participate.**

Mrs. Glick stated that she would attend the Annual School Boards Workshop. It was decided to register all Board members to attend.

20. Motion by Glick, seconded by Gabriel, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli to approve the following resolution:

BE IT RESOLVED, that the Ventnor Board of Education approve acceptance of the bid proposal submitted by Safety Bus Services, Inc. as follows:

Route HS2 – 255.37 per day for 180 days for a total of \$45,966.60
Route Longport1 - \$255.56 per day for 180 days for a total of \$46,000.80

Note: First Student also submitted a bid on the Longport 1 Route. Safety Bus was the lowest bidder.

- 21. Discussion of Stormwater Modification project. Superintendent Bonanni stated the work is finished. The valve system is working with no odor.**

Motion by Glick, seconded by Morgan, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli, to approve Items 22 and 23 as a consent agenda:

- 22. To approve contracting with Edvocate School Support Solutions to provide the district with RFB process management services for its maintenance/ custodial bid solicitation at a cost of \$5,836 as presented in Exhibit: IV-22.**
- 23. To affirm approval of contracting with Robert Bruce and Associates for preparation and management of bid specifications for field renovation at a cost of \$5,000 for the specifications and \$75 per hour not to exceed \$2,250 for review of submittals and inspection of work as presented in Exhibit: IV-23.**

Administration will contact league to find out if legal to add Holy Family students to sport teams.

- 24. Motion by Morgan, seconded by Glick, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli, to approve the following resolution:**

BE IT RESOLVED, that the Ventnor Board of Education contract with ING Life Insurance and Annuity Company to provide administrative services for its 403(b) program through its “Plan With Ease” program as presented in Exhibit: IV-24

Please note: These services are provided at no cost to the District.

- 25. Motion by Morgan, seconded by Glick, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli, to approve the following resolution:**

BE IT RESOLVED, that the Ventnor Board of Education appoint ING Financial Advisors, LLC to serve as common remitter for its 403(b) plan submissions as presented in Exhibit: IV-25.

- 26. Motion by Glick, seconded by Morgan, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli, to approve the calendar change reflecting an early dismissal day for students on Monday, October 13th to provide time for staff inservice.**

V. PERSONNEL

ON THE RECOMMENDATION OF THE SUPERINTENDENT:

Motion by Glick, seconded by Morgan, affirmed by a roll call vote of Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli, to approve items 1 thru 7 as a consent agenda:

- 1. To approve Linda Renze as Cafeteria Clerk under the clerk/typist salary classification on the Ventnor Supportive Staff Association Contract at Step A1, currently \$25,919 pending negotiated agreement.**

Note: Ms Renze is now working under the cafeteria worker classification at Step 11 of the guide for 30 hours weekly. This will be an increase from \$11.44 to \$13.50 per hour plus benefits.

- 2. To approve Valerie Gerner as part-time cafeteria worker for the 2008-2009 school year, not to exceed 19.5 hours weekly, at Step 1 on the Ventnor Supportive Staff Association guide. (Currently \$7.85 per hour, pending negotiated agreement).**
- 3. To affirm approval of Colleen Brady as Part Time BSI Teacher for the 2008-2009 school year at BA-Step A for 19.5 hours weekly (\$20,810 pending negotiations).**
- 4. To affirm approval of Lisa Drexler as Part Time BSI Teacher for the 2008-2009 school year at BA-Step A for 19.5 hours weekly (\$20,810 pending negotiations).**
- 5. To affirm approval of Jessica Mattiace as Part Time Speech Teacher for the 2008-2009 school year at BA+30-Step A for 19.5 hours weekly (\$21,410 pending negotiations).**
- 6. To place Aimee Scotti at BA +15 Step G2 as of September 1, 2008 (\$49,276 pending negotiations).**
- 7. To approve Extra-Curricular Stipended Positions for the 2008-2009 school year as presented in Exhibit: V-7.**
- 8. To approve Patricia Pettigrosso as part-time cafeteria worker for the 2008-2009 school year, 10 hours weekly, at Step 1 on the Ventnor Supportive Staff Association guide. (Currently \$7.85 per hour, pending negotiated agreement)**

Motion #9 was tabled until after Executive Session.

Motion by Glick, seconded by Morgan, affirmed by a roll call vote of Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli, to approve items 10 thru 15 as a consent agenda:

- 10. To approve 2008-2009 Substitute Teacher List (Pending Paperwork) as presented in Exhibit:V-10.**
- 11. To approve 2008-2009 Cafeteria Worker On-Call Substitute List (Pending Paperwork) as presented in Exhibit:V-11.**
- 12. To approve Ray Newkirk as a Substitute Bus Driver for the 2008-2009 school year.**
- 13. To approve 2008-2009 staff for the SCORE afterschool program (Pending Paperwork) to be funded with 21st Century Program Grant Funds as presented in Exhibit: V-13.**
- 14. To approve the hiring of Doris Martinez as a P/T Instructional Aide for Holy Family School for school year 2008-2009, at Step A-1 of the Instructional Aide salary guide - \$12.89 per hour, not to exceed 19 ½ hours per week, pending negotiations. No benefits.**
- 15. To approve the following substitute teachers (pending paperwork) for the 2008-2009 school year:**

Doris Martinez	County
Danielle Venzie	State
Christine Brown	State

VI. CURRICULUM AND INSTRUCTION

Motion by Glick, seconded by Morgan, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan, Laveson and Pacentrilli, to approve Superintendent's Goals for 2008-2009 school year as presented in Exhibit: VI-1.

Note: Under Goal A1/A2, Tasks 3 and 7 were blended.

VII. USE OF FACILITY

Nothing at this time.

INFORMATION/DISCUSSION

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| 1. Opening Day Letter & Agenda to Staff | Item: VIII-1 |
| 2. Principal/Supervisor Monthly Reports | Item: VIII-2 |
| 3. Letter from Dr. Loggi to Carmine Bonanni | Item: VIII-3 |

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| <p>4. Superintendent’s Professional Growth Plan (PGP) for 2008-09 (NJASA): (Bd. Members)</p> <p>5. Administrators’ Meeting Minutes: 7/24, 8/7, 2008</p> <p>6. Back to School Nights: VMS, Tuesday 9/23; VES, Thursday 9/25 at 6 PM</p> <p>7. Messiah Complex</p> <p>8. Article: “What’s Up With Finland?”</p> <p>9. NJ ASK Overview - Superintendent Bonanni reported all topics and view and is hoping to make presentation at the September Board meeting if the information has been received.</p> | <p>Item: VIII-4</p> <p>Item: VIII-5</p>
<p>Item: VIII-7</p> <p>Item: VIII-8</p> |
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Mrs. Martinelli asked whether we could send some staff for professional training to score the tests.

Mrs. Glick asked what the enrollment is at the VECC, which is 951 and Atlantic City High School is 300. These are before residency checks at Atlantic City High School.

Mrs. Glick suggested to administration that they post dress code and discipline policies on classroom doors for the first day of school.

IX. ATLANTIC CITY HIGH SCHOOL REPORT - Mrs. Glick

Mrs. Glick reported that the Uniform Policy for Atlantic City will not be changed this year. There is concern that enrollment has decreased. If Ventnor’s percentage of students increases, tuition costs would rise.

X. COMMITTEE REPORTS

Building, Grounds & Transportation: Mr. Morgan reported that the field work will be done in October. Mr. Laveson and Mr. Morgan toured the perimeter of the building and the roof. They will give a written report to administration on their findings and recommendations.

XI. PUBLIC SESSION

None.

XII. EXECUTIVE SESSION

Motion by Morgan, seconded by Glick, affirmed by Callahan, Gabriel, Glick, Martinelli, Morgan and Pacentrilli to go into Executive Session at 6:57 P.M.

President Pacentrilli then read the following resolution:

WHEREAS, the Ventnor City Board of Education finds a need to discuss matters of a legal nature and matters pertaining to its personnel, THEREFORE, BE IT RESOLVED, that the Ventnor City Board of Education, pursuant to sections 7 and 8 of the open Public Meetings

Act, reserves the right to adjourn in a session closed to the public to discuss personnel and legal matters, during which session no formal action will take place, and the results of any discussion will be made public if and when the subject matter is no longer deemed confidential. The following items will be discussed: personnel matters and negotiations.

Public session reconvened at 8:02 P.M.

Motion by Glick, seconded by Morgan, affirmed by a roll call vote of Callahan, Gabriel, Glick, Martinelli, Morgan and Pacentrilli to approve contract for Denise Madonna, Superintendent's Secretary, for the period beginning July 1, 2008 and ending June 30, 2012 as presented in Exhibit V-9.

XIV. ADJOURNMENT

Motion by Laveson, seconded by Morgan, affirmed by Bergman, Callahan, Gabriel, Glick, Laveson, Morgan and Pacentrilli to adjourn the meeting at 8:10 P.M.

Jann L. Cohen
Board Secretary/School Business Administrator